

CENTRAL PLAZA

Toilet Locker (Key/Combination Lock) Rules and Regulations

1. ALLOCATION

Allocation will be subject to availability and at the sole discretion of Central Plaza Management Co. Ltd. ["CPMCL"].

Should any tenant surrender the allocation of the toilet locker(s), CPMCL has the right to allocate the surrendered locker(s) to other tenant(s).

2. USE OF LOCKER

- a) Tenants shall only use the locker(s) that is/are allocated by CPMCL.
- b) Tenants shall lock up the locker(s) every time after use.
- c) No dangerous goods, prohibited goods and/or anything which is unlawful in possession shall be allowed to be stored in the locker(s) allocated.
- d) Valuable and food items are not recommended to be stored in the locker(s).
- e) CPMCL and/or the Landlord shall be exempted from any liability and/or claim against any thief, loss, damage or change of state in respect of the stored items whatsoever caused to it.
- f) No alteration of the locker(s) and/or no display of any signage, sticker or poster on the locker door(s) shall be allowed.

3. KEY / PASSWORD

a) Access via the Use of Key

For locker with the use of key only, CPMCL shall handover two(2) sets of keys for each of the allocated locker to tenant. Upon expiration or early termination of the tenancy agreement, tenant shall empty the locker and return at least two (2) sets of keys that corresponding to each of the allocated locker to CPMCL.

CPMCL will not keep spare key for the allocated locker. In a case of lost key or damaged lock by tenant, a replacement of new lock is needed. The cost shall be borne by tenant. The replacement fee of a new lock (incl. two corresponding keys) is at HK\$200.00 per allocated locker. All fees are subject to future revision without prior notice.

b) Access via the Use of Password

For locker with the use of password only, CPMCL shall handover the pre-set password for each of the allocated locker to tenant. Upon expiration or early termination of the tenancy agreement, tenant shall empty the locker and open up the combination lock with the corresponding pre-set password before handover to CPMCL.

In a case of damaged combination lock by tenant, a replacement of new lock is needed. The replacement cost shall be borne by tenant. The replacement fee of a new combination lock is at HK\$300.00 per allocated locker, subject to future revision without prior notice.

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4. **DAMAGE TO LOCKER**

For damage caused by tenant, CPMCL will submit separate quotation for tenant's settlement.

5. **GENERAL RULES**

- a) CPMCL shall have the right to claim for any damages and costs which they think fit should the tenant breach any one of the above rules and regulations.
- b) CPMCL reserves the right to amend and/or change the rules and regulations herein contained as and when it deems fits without prior notice.

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